[On Letterhead of Organization, if applicable]

# Agricultural Producer Support Letter Template

[Name of Authorized Organizational Representative]

[Organization Name]

[City, State]

Dear USDA-AMS & the Texas Department of Agriculture for the RFSI Program,

[Short introduction describing organization’s location, operations/mission, and how its applicable to the RFSI Applicant’s proposed project.]

The grant project proposed by [RFSI Applicant’s Name] will help my organization to / by… [choose one or more of the following:]

* Aggregate more of my Texas-grown food for wholesale or retail markets
* Purchasing higher volumes of my Texas-grown food products from my organization
* Providing my business access to process more of my Texas-grown food products
* Allowing my business to have the capacity/access to manufacture value-added products from my Texas-grown food
* Allowing my business to have the capacity/access to store more of my Texas-grown food products
* Distribute my products to wholesale and/or retail markets in Texas
* Allowing my company’s products to have more market outlets for
  + Choose:
    - Aggregating
    - Processing
    - Manufacturing
    - Storing
    - Wholesale or retail market distribution
* Other appropriate and applicable activity/activities that meet RFSI program goals

Provide specifics based on the response above (location/geography, food product specifics, estimated food product quantities, etc.)

We look forward to working with [RFSI Applicant’s Name] in the future [or similar sentiment].

Sincerely,

[Signature]

Printed Name

Title (e.g., Executive Director, Owner, etc.)

Address and telephone number, if that information is not already on the letterhead